

FORM IRDA/R4
ISSUE OF DUPLICATE CERTIFICATE OF REGISTRATION

An insurer shall apply in the following format with the documents specified herein:

To,
Insurance Regulatory and Development Authority,
New Delhi.

Application for issue of duplicate certificate of registration.

We request you to issue a duplicate certificate of registration for which we give below the following details:

1. Name of Insurer:
2. Registration Number:
3. Date of Certificate of Registration:
4. How original certificate has been lost, destroyed or mutilated?
5. Particulars of remittance of fee.

Place :

Yours truly,

Date :

Signature of the principal officer
(Name of the principal Officer)
(Seal)

Notes :

1. Enclose the original copy of the resolution of the board for the issue of duplicate certificate, in duplicate.
2. Enclose a DD for Rupees five thousand drawn in favour of Insurance Regulatory and Development Authority payable at the place of head office of the Authority.