

FORM IRDA-AGENTS-VA

[Refer regulation 3]

Insurance Regulatory and Development Authority (Licensing of Insurance Agents) Regulations, 2000

APPLICATION FOR A LICENCE /RENEWAL OF LICENCE TO ACT AS AN INSURANCE AGENT

TO

THE INSURANCE REGULATORY AND DEVELOPMENT AUTHORITY, DEPARTMENT OF LICENSING, NEW DELHI.

Dear Sirs,

I request that--

- (a) a licence to act as an insurance agent*/a composite insurance agent* may be granted to me.
- (b) *my licence bearing number..... and expiry date may be renewed for a further period of three years.

2. I hereby declare that particulars given below are true and that the licence for which I apply will be used only by myself for soliciting or procuring insurance business for one life insurer*/ one general insurer*/both*.

(1) Name:

(2) Father's/Husband's Name

(3) Full Address:

House No.:

Street:

Town:

District:

State:

Pin Code:

Telephone No.

(STD Code--Number):

(4) Date of Birth: Day Month Year

(5) Title : State 1 if are Mr., 2 Mrs., 3 Miss: ☐

(6) If you ever held a Licence, state No. and date of expiry, otherwise say "Nil"

(a) Licence Number:

(b) Date of Expiry: Day Month Year

(7) If you apply for licence to work for a life insurer, state 1, for a general insurer, state 2, for both state 3 in the box. ☐

(8) If you are an applicant from a rural place, state 1, in the box. ☐

(9) Educational Qualifications

State 1, if you passed Class X; 2: Class XII; 3: Graduate;

4: Post-graduate; 5: if you hold a professional qualification such as (ACA, FASI, AICWA.): ☐

(10) Give particulars of pass in pre-recruitment test conducted by the Insurance Institute of India or any examination body:

(a) Name of Examination Body:

(b) Candidate's Number:

(c) Centre of Examination :

(d) Date of Passing: (Day Month Year):

(11) Give particulars of Practical Training completed from an approved institution

(a) Training Hours completed: ☐

- (b) Name of Training Institute:
 (c) Candidate's Number:
 (d) Centre (Place) of Training:
 (e) Starting Date of Training: (Day Month Year)

3. I further declare that --

- (a) I have not been found to be of unsound mind by a court of competent jurisdiction;
 (b) I have not been found guilty of criminal misappropriation or criminal breach of trust or cheating or forgery or an abetment of or attempt to commit any such offence by a court of competent jurisdiction;
 (c) I have not been found guilty of or to have knowingly participated in or connived at any fraud, dishonesty or misrepresentation against an insurer or an insured in the course of any judicial proceeding relating to any policy of insurance or the winding up of an insurance company or in the course of an investigation of the affairs of an insurer; and
 (d) I have not violated the code of conduct specified under Regulation 8 of Insurance Regulatory and Development Authority (Licensing of Insurance Agents) Regulations, 2000.

4. I have made the payment of licence fee of Rupees two hundred and fifty and for which I enclose the documentary evidence.

5. I enclose the following documents in support of the educational qualification, pre-recruitment test, and the practical training.

(a) (b)

Place:

Yours faithfully,
 Date: Signature of applicant

(*Strike out portion not required)

(# not applicable to the applicants seeking licence for the first time.)

Notes and Instructions:

- An individual can apply for only one licence which will entitle him to solicit or procure insurance business of any class and to act as an insurance agent for one life insurer, one general insurer, or both.
- The application should be filled in, as far as possible, in Hindi language or English language.
- Any correction or alteration made in any answer to the questions in the application should be initialled by the applicant.
- An applicant must be at least 18 years of age on the date of the application. If required the applicant shall furnish proof of age.
- An applicant shall furnish the proof of educational qualification, pass in the pre-recruitment test conducted by the Insurance Institute of India, Mumbai or an examination body approved by the Insurance Regulatory and Development Authority, and completion of practical training from a training institution approved by the Insurance Regulatory and Development Authority, along with the application. This is not applicable where the applicant is an absorbed agent.
- The fees payable by an applicant is Rupees two hundred and fifty.
- The name and the licence No. given in the application are identical with those shown in the last licence held. If there is any subsequent change in the name, the reasons for the same should be stated furnishing documentary evidence for the same.
- The application should reach the designated person before the expiry of licence held by the applicant but not more than three months before such expiry. If the application does not reach the designated person at least 30 days before the date on which the last licence ceases to be in force, additional fee of one hundred rupees should be payable. In this connection please also refer to the provisions of sub-sections (3) and (3A) of section 42 of the Insurance Act, 1938.
- If the applicant desires to work for a life insurer or a general insurer or both as the case may be, he should enclose the documentary evidence of the relevant pass in the pre-recruitment test and the completion of the relevant practical training.